

PCNJ provides a self-service studio. Users should be familiar with printmaking tools and equipment. If you need assistance and/or instruction with the use of the studio, please make arrangements prior to your scheduled time.

### **Safety Rules**

- Use chemicals in designated areas only.
- Use eye protection when using solvents, acids, or other chemicals.
- Wear gloves when handling solvents, acids, or other chemicals.
- Wear aprons when handling solvents, acids, or other chemicals.
- Vent fan must be on when using solvents, acids, or other chemicals.
- Use solvents with caution and sparingly.
- Please place oil soaked rags in proper receptacles.
- Please note the locations of telephones and fire exits.
- In case of emergency call 911
- Consult Material Safety Data Sheets in the manual located under the bulletin board.
- Consult the Studio Use Approval Form binder, also located under the bulletin board, for emergency phone numbers of all studio users.
- Use Emergency Shower and Eyewash Station when necessary.

### **Please be Courteous...**

- Clean and put away all workshop equipment in designated areas.
- Wipe rollers clean and free of ink with solvent and store in designated area.
- Sweep the floor after every use.
- Wipe counters after every use.
- Wash and rinse paper trays after each use.
- Absolutely no storage of personal items in the studio especially chemicals and acids.

### **PCNJ Acid Policy**

Acid is provided to you as part of your studio fee, however storage, proper disposal and safety are the responsibility of the user. Neglect and carelessness on the part of studio users has caused us to use this strict policy. Using acid properly will maintain a safe studio for members and healthy working conditions for staff.

- Acids are always locked away. Please ask for assistance in opening the cabinet.
- All acids are stored in a concentrated form. Proper dilution is the responsibility of the user.
- Diluted acid may not be returned to the original container. A suitable container must be provided by the user and may not be left in the studio.
- Absolutely no acid is to be poured down the drain. We have a well and contamination through the plumbing will affect the environment and us as well.
- Spent acid, neutralized with baking soda to a PH of 7, may be safely discarded in the sink after it is neutralized in a bucket.
- Bring your own bucket, test strips and baking soda to neutralize acid.
- Using a bucket or tray, neutralize acid with baking soda when rinsing plates after removing from a bath.
- Use a double tray for acid bath.
- Cover tray with plexi at all times.
- Use ventilation fan.
- Close door to office area.
- Always wear gloves and eye protection!